

● List of Additional Documents Required for dependency applications

(Check for your relationship in the horizontal axis and your income and living arrangements in the vertical axis and attach the corresponding documents.)

		Child aged 18 years or over	Spouse	Parent (adoptive parent) Grandparent/great grandparent	Spouse's parent Spouse's grandparent/great grandparent	Spouse's child Common-law spouse's child	Other family member (Relative within the third degree of blood)
Regardless of income or no income, regardless of whether living together or not		<p>◆ In the case of an insured person's spouse who is not a dependent ⇒ Evidence of spouse's income</p> <p>* In the following cases, the documents are the same as those listed in the "income/no income" column</p> <p style="border: 1px solid red; padding: 2px;">These documents are not required for "children of high school age or below"</p>	<p>◆ In the case of a common-law spouse ⇒ "Abstract of family register" and "certificate of residence" for both the insured person and their common-law spouse</p> <p style="border: 1px solid red; padding: 2px;">These documents are not required for "non-common-law spouses"</p>	<p>All documents (1) to (3)</p> <p>(1) "Certificates of residence" for all household members living with the eligible individual</p> <p>* Must have been issued within the last three months Cards must show the relationship between all household members</p> <p>* If the insured person and eligible individual are living together but appear on separate certificates of residence, the certificate of residence for each household should be submitted</p> <p>(2) "Evidence of income" for the eligible individual's spouse</p> <p>* In the cases below, the documents are the same as those listed in the "income/no income" column</p> <p>* If the spouse is absent due to death, divorce, etc., this information should be included in (2) "Survey of Approved Subject's Circumstances"</p> <p>(3) "Evidence of income" for all household members living with the eligible individual</p> <p>* In the cases below, the documents are the same as those listed in the "income/no income" column</p>	<p>All documents (1) to (3)</p> <p>(1) "Certificates of residence" for all household members living with the eligible individual</p> <p>* Must have been issued within the last three months Cards must show the relationship between all household members</p> <p>(2) "Evidence of income" for the eligible individual's spouse</p> <p>* In the cases below, the documents are the same as those listed in the "income/no income" column</p> <p>* If the spouse is absent due to death, divorce, etc., this information should be included in (2) "Survey of Approved Subject's Circumstances"</p> <p>(3) "Evidence of income" for all household members living with the eligible individual</p> <p>* In the cases below, the documents are the same as those listed in the "income/no income" column</p> <p>◆ In the case of parents, grandparents, or great-grandparents of a common-law spouse ⇒ Copy of the "Family Register" in addition to (1) to (3)</p>	<p>All documents (1) to (3)</p> <p>(1) "Certificates of residence" for all household members living with the eligible individual</p> <p>* Must have been issued within the last three months Cards must show the relationship between all household members</p> <p>(2) "Evidence of income" for the eligible individual's spouse</p> <p>* In the cases below, the documents are the same as those listed in the "income/no income" column</p> <p>* If the spouse is absent due to death, divorce, etc., this information should be included in (2) "Survey of Approved Subject's Circumstances"</p> <p>(3) "Evidence of income" for all household members living with the eligible individual</p> <p>* In the cases below, the documents are the same as those listed in the "income/no income" column</p> <p>◆ In the case of the child of a common-law spouse ⇒ Copy of the "Family Register" in addition to (1) to (3)</p>	<p>All documents (1) to (3)</p> <p>(1) "Certificates of residence" for all household members living with the eligible individual</p> <p>* Must have been issued within the last three months Cards must show the relationship between all household members</p> <p>(2) "Evidence of income" for the eligible individual's spouse</p> <p>* In the cases below, the documents are the same as those listed in the "income/no income" column</p> <p>* If the spouse is absent due to death, divorce, etc., this information should be included in (2) "Survey of Approved Subject's Circumstances"</p> <p>(3) "Evidence of income" for all household members living with the eligible individual</p> <p>* In the cases below, the documents are the same as those listed in the "income/no income" column</p> <p>◆ Grandchild, great-grandchild, or others depending on situations ⇒ Copy of the "Family Register" in addition to (1) to (3)</p>
	No income	<p>◆ Student (university student, vocational college student, preparatory school student) ⇒ "Student card (copy)" or "student registration certificate"</p> <p>* Must show enrollment date or expiry date</p> <p>* In the case of a "student registration certificate," it must have been issued within the last three months</p> <p>* A copy of a "student registration certificate" is not acceptable. ⇒ Because it is a document submitted for a support application, it must be an original. Because the original student card cannot be submitted, please submit a copy.</p> <p>◆ No income for the previous year ⇒ "Tax exemption certificate"</p> <p>* Not required if the eligible individual is the spouse (required for special retiree's spouse)</p>	<p>◆ In cases where there was income the previous year but none at present ⇒ "Declaration of No Income" (special Sony Health Insurance Society form)</p> <p>* Not required if the eligible individual is the spouse (required for special retiree's spouse)</p> <p>* A "Certificate of No Income" issued by a district welfare commissioner is not acceptable ⇒ This is because some local authorities have abolished the district welfare commissioner system</p> <p>◆ In other cases where a "tax exemption certificate" does not provide evidence of no current income ⇒ "Declaration of No Income"</p>	<p>◆ All unemployment insurance payments have been received</p> <p>* With regard to unemployment insurance, qualification as a dependent is not possible until all unemployment insurance payments have been received, including during the waiting period and the period during which payment is restricted. However, applications can be made only when (basic daily benefit amount × 365 days) < ¥1.3 million (or ¥1.8 million)</p> <p>◇ All unemployment insurance payments received ⇒ "Both sides of unemployment insurance recipient card (copy)"</p> <p>◇ Completed while in the middle of receiving unemployment insurance payments ⇒ "Both sides of unemployment insurance recipient card (copy)"</p> <p>* Cards from Hello Work (unemployment office) with "payment suspended," etc. displayed</p> <p>◇ Unemployment insurance payments extended ⇒ "Unemployment Insurance Payment Extension Certificate (copy)"</p>	<p>◆ If a person has voluntary and continued insurance other than through the Sony Health Insurance Society after retirement and is disqualified ⇒ "Voluntary and Continued Coverage Disqualification Certificate"</p> <p>* In cases where all Sony Health Insurance Society voluntary and continued insurance payments have been received, a "disqualification certificate" need not be attached.</p> <p>◆ Cessation of business ⇒ "Report of Cessation of Business (copy)"</p> <p>◆ Suspension of business by self-employed ⇒ "Report of Suspension of Business (copy)"</p>		
Living together	<p>* If there are several sources of income (pension and income from part-time work, etc.), documents providing evidence of all income sources should be submitted</p> <p>◆ Income from wages or salary (including part-time and temporary work) ⇒ "Salary statement for the last three months (copy)" and the "most recent bonus statement (copy)"</p> <p>* Transportation allowances are also included as income</p> <p>* "Withholding allowance certificates" are not acceptable ⇒ Because they do not provide evidence of the most recent income</p> <p>* If on the basis of the last three months' salary it is estimated that income is above ¥1.3 million, a support application cannot be made.</p> <p>◇ If all salary statements for the last three months are not available ⇒ An "employment contract (copy)," "employment certificate," or "certificate of estimated salary" should be submitted in addition to the "most recent salary statements available (copy)"</p> <p>◇ If the workplace does not issue salary statements ⇒ An "employment contract (copy)," "employment certificate," or "certificate of estimated salary"</p> <p>◇ If recent salary payments are low due to childcare leave, etc. ⇒ "Salary statements for the three months (copy)" prior to the income decreased and "one bonus statement (copy)"</p> <p>◇ In case of changing who supports a child or children because spouse's income has decreased due to taking childcare leave, etc. ⇒ "Certificate of estimated salary"</p> <p>* Documents providing evidence of no or decreased income during leave</p> <p>◇ Variation in income from one month to the next (e.g., April/¥120,000, May/¥30,000, June/¥110,000, etc.) ⇒ An "employment contract (copy)," "employment certificate," or "certificate of estimated salary" should be submitted in addition to a "salary statement for the last three months (copy)" and the "most recent bonus statement (copy)"</p>	<p>◆ Pension (including survivor pension, disability pension), governmental pension</p> <p>⇒ Provide the most recent one from the following: "Pension remittance notification (copy) (showing name and amount)," "notification of revision of pension (copy) (showing name and amount)," "notification of revisions of pension (reissue) (copy)," "calculation of pension payment estimates (copy)," "cover (copy) of bank book from financial institution into which interest or dividend is paid and page showing most recent payment (copy) (details of other deposits, withdrawals and balances should be removed)" "deposit certificate" issued by financial institution into which pension is paid</p> <p>* "Withholding allowance certificates" is not acceptable. ⇒ Because it does not show the most recent incomes</p>	<p>◆ Including income for self-employment (farming, etc.)</p> <p>⇒ "Table 1 of income calculation sheet for your tax returns from the previous year (copy)" and "breakdown of earnings and expenses (statement of profit and loss) (copy)"</p> <p>* In some cases a "calculation of depreciation costs (copy)" may also be required ⇒ This is because although depreciation costs are not included in expenses, they may be treated as expenses in cases where there has been an actual cash expenditure, such as the purchase of assets.</p> <p>* In cases where there are different work ratios in households engaged in farming, forestry, fishing, etc., a "Table of Labor Contribution Ratios" (special Sony Health Insurance Society form) should be submitted.</p> <p>◇ If someone has just started up a business and is expecting some income (If an application for support is being made for a person living with someone who has just started up a business, e.g., if an application for support is being made for a child, and a spouse who is not being supported has just started up a business) ⇒ "Business plan" or "evidence of income" from a third party such as an accountant</p> <p>* Because people who have just started up their own business are regarded as having some form of future income and being capable of supporting themselves, they currently are not able to make an application for support.</p>	<p>◆ Full-time salaried family member ⇒ "Table 1 (copy) and Table 2 (copy) from income calculation sheet for your tax returns from the previous year" (items other than those relating to the full-time worker should be removed)</p> <p>◆ Interest, dividends, etc. (commemorative dividends are one-off payments and are therefore not regarded as income) ⇒ Provide one of the following "Table 1 (copy) from income calculation sheet for your tax returns from the previous year," "notification (copy)" of interest or dividend, "cover (copy) of bank book from financial institution into which interest or dividend is paid and page showing most recent payment (copy)" (details of other deposits, withdrawals and balances should be removed)</p> <p>◆ Unemployment insurance payments</p> <p>◇ Currently receiving unemployment insurance ⇒ "Both sides of unemployment insurance recipient card (copy)"</p> <p>◇ In the process of applying for unemployment insurance (unemployment insurance recipient card yet to be issued) ⇒ "Severance notice (copy)" or "salary statements from the six months prior to leaving (copy)"</p>			
Income							

		Child aged 18 years or over	Spouse	Parent (adoptive parent) Grandparent/great grandparent	Spouse's parent Spouse's grandparent/great grandparent	Spouse's child Common-law spouse's child	Other family member (Relative within the third degree of blood)
Not living together	No income	◆ Same documents as outlined in the "Living Together No Income" column above	◆ Same documents as outlined in the "Living Together No Income/Income" column above	◆ Same documents as outlined in the "Living Together No Income" column above	Because "living with" the dependent is a condition under the Health Insurance Law, in this case support cannot be authorized		◆ In cases of a grandchild, younger brother, or younger sister ⇒ Same documents as outlined in the "Living Together No Income/Income" column above ◆ In cases other than a grandchild, younger brother, or younger sister ⇒ Because "living with" the dependent is a condition under the Health Insurance Law, in this case support cannot be authorized
	Income	◆ Same documents as outlined in the "Living Together Income" column above	◆ Common-law spouse ⇒ "Evidence of remittances" (see below) and "evidence of income" for all family members living with the common-law spouse.	◆ Same documents as outlined in the "Living Together Income" column above			

Regarding evidence of remittance	Type of remittance	Documents that qualify as official certificates	
		<ul style="list-style-type: none"> ◆ Bank transfer from bank or post office (including remittance via the Internet) ◆ Cash registered mail ◆ Bank transfer of salary in installments ◆ Bank book deposit ◆ Joint account for husband and wife ◆ Cost of admittance to nursing care facility, etc., individual contribution to nursing care service, etc. ◆ Contribution to water and utility costs, etc. 	<ul style="list-style-type: none"> Bank transfer receipts (copy accepted) or parts of bank book showing remittance (copy) (Fields with details of other deposits, withdrawals, and balances should be removed before submission) Envelopes and receipts (copy accepted) Bank books for accounts used by family (copy) (Please copy the bank book cover and all pages that indicate the details of withdrawals during the months subject to review. Fields with details of other deposits, withdrawals, and balances should be removed before submission) Receipts made out to dependent (copy accepted) Receipts made out to dependent (copy accepted) and bank books for accounts from which withdrawals are made (copy) (Please copy the bank book cover and all pages that indicate the details of withdrawals during the months subject to review. Fields with details of other deposits, withdrawals, and balances should be removed before submission)